

## Catastrophic Registration Process

Georgia Rehabilitation Suppliers may apply to obtain their Catastrophic Registration in the following manner. Suppliers currently approved and registered as Catastrophic by the State Board of Workers' Compensation, need not reapply. The registration process described herein applies only to Suppliers not currently approved and registered to provide services to catastrophically injured patients.

Any rehabilitation supplier who has been registered at the State Board of Workers' Compensation for two years as a GA Rehabilitation Supplier is eligible to apply.

Any registered rehabilitation supplier with any of the following credentials is eligible to apply at any time:

- Prior employment as a case manager at a "Certified Center of Excellence"
- Current Life Care Planner Certification (CLCP or NCLCP)
- CRRN Certified Registered Rehabilitation Nurse

If applying based on the above credentials, a CV and/or a copy of the certificate will be required.

Applicant will submit the Notification of Intent to Apply for Catastrophic Registration. If applying based upon the above credentials, the applicant must include the documentation with the Notification of Intent form. This form may be obtained from the State Board of Workers' Compensation at <https://sbwc.georgia.gov/rehab-suppliers>. Upon Board receipt of this form, a Catastrophic Registration packet will be provided to the applicant along with an *assigned application number* for use in document submission.

To qualify, the applicant will submit: the required CEU certificates from AAACEU's (applicant name should appear); three WC-R2A's; and three corresponding initial reports. The applicant must select three of the four scenarios (spinal cord injury, amputation, brain injury, burns) provided as the basis for the initial report and WC-R2a in a problem-based case method. Alternatively, a candidate can opt to spend 40 hours in observation at a specialty care facility, such as Shepherd Center for brain or spinal cord injury, and eliminate the course specific CEU's for that observation (brain or spinal cord). Documentation will be required instead of the CEU certificate for that particular observation. The pre-approved vendor for the requisite CEU training is AAACEU which may be accessed at <https://www.aaaceus.com/GA-SBWC.asp>. An applicant wishing to use a different CEU vendor must have the courses and hours approved in advance by the Catastrophic Committee.

A sample initial report is included in the application packet. The applicant's initial reports must utilize the specified organization of the sample report for ease of review by the catastrophic review committee. The initial reports must remain vendor, provider, and carrier neutral, with use of fictitious names for the vendors, physicians, etc. A WC-R2a Guide and sample WC-R2a is also included in the application packet for the applicant's reference. **Note: the applicant's name should *not* be included on the submitted R2As and Initial Reports; the applicant's assigned number should be utilized.**

The applicant is expected to review the Managed Care and Rehabilitation's Housing and Transportation Guides and use these two documents in developing your plans. These documents are located on the Managed Care & Rehabilitation section on the Board's website: [www.sbwc.georgia.gov](http://www.sbwc.georgia.gov).

Finally, a rubric is included in the packet as well; which provides an explanation of the review process. A grade of 3 or 4 is required to pass each submission. A grade of 1 or 2 is returned to the applicant for revision. As this is a scholarly exercise, professional medical and rehabilitation terminology is expected. The purpose of these submissions is to ascertain whether the applicant has the basic critical skills necessary to safely and effectively assess, plan, implement, coordinate catastrophic cases; including the ability to ask the pertinent questions when needed.

**THE COMMITTEE WILL ONLY REVIEW COMPLETE APPLICATIONS:** all the required documentation specified above must be sent as a packet for review to the same address specified on the Notice of Intent to Apply. The applicant will be advised of a decision within 60 days of submission of the application. If the applicant is not accepted as a catastrophic supplier, the reasons will be provided with useful information to help the applicant. The revised documentation may be submitted within 60 days; otherwise, an applicant will be required to begin the application process anew.