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May 13, 2019

Dear EDI Vendors:

Good afternoon. We are pleased to announce that we have revised our Trading Partner Agreement and related trading partner documentation. Please distribute the revised documents to your individual trading partners as we will need ALL trading partners to complete the revised documentation and return to us.

Please note that the 12/1/2018 updated IAIABC R3.0 Tables and additional documentation are posted on our website (<https://sbbc.georgia.gov/icms/edi-implementation>). We encourage you, your staff, and all trading partners to review these documents to obtain additional information and clarification of GA claim reporting requirements.

Unfortunately, we continue to see some persistent issues affecting EDI submissions. The most significant of which is the consistent reporting of invalid data through EDI. We are receiving numeric values for employee and employer names; invalid employer names (ex. sending an employer name as Atlanta, GA), invalid birth dates (ex. sending 1/1/1900 or 1/1/1980 and sending a FROI 02 at some later point to correct to the correct date); and invalid employee and employer addresses (ex. 123 unknown). In GA, we only use one data element for the employer – DN 0018 Employer Name. This is the element where the valid employer name must be sent. We have several duplicate checks in our system since our files may be created by the Employer/Insurer and also by the employee and/or his/her attorney – these are completed using the match data elements (first name, last name, date of birth, date of injury). If the values sent for any of these elements are reported using invalid data, even if a FROI 02 is sent subsequently, the claim has already passed all of the duplicate checks with the incorrect data so our chances of catching a duplicate is close to impossible. Please note that if we continue to see invalid data being reported consistently by a specific trading partner, we will suspend their ability to file through EDI.

Reminders

1. A FROI 00 (claim type I,W) will expire if the appropriate SROI (EP, IP, PD, 04) is not filed within 21 days. This rule does NOT apply to a FROI 00 (claim type M) or FROI 04.

2. A PY cannot be filed until we have a completed WC-1 First Report of Injury. A completed WC-1 is generated by one of the following: FROI 00 (M); FROI 04; or FROI 00 (I,W) + SROI EP, IP, PD, 04). Also, please check the JCN that is listed on the approved Stip as the PY will reject unless it finds an approved Stip in the claim you are filing in. If you realize that the JCN on the approved Stip is different than the JCN you are using, please send an email to the [EDI@sbwc.ga.gov](mailto:EDI@sbwc.ga.gov) so that we can evaluate the claims for a possible merge.
3. In GA, it is the responsibility of the insurer, self-insurer, or group fund to notify the Board as to which claims offices are authorized to handle claims on their behalf. We can only make changes per a Trading Partner Agreement if the insurer, self-insurer, or group fund has already filed the necessary licensure forms with us. We do not accept these forms from EDI personnel or claims office personnel – they have to come directly from the insurer, self-insurer, or group fund.

Thank you for time and attention to this matter. Should you have any questions or need any additional information, please send an inquiry via email to [EDI@sbwc.ga.gov](mailto:EDI@sbwc.ga.gov).