

STATE BOARD OF WORKERS' COMPENSATION

Judge Frank R. McKay Chair Judge Elizabeth D. Gobeil Director Judge Harrill L. Dawkins Director

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Information (404) 656-3875

ORDER

As the Board's Integrated Claims Management System (ICMS) is currently experiencing technical difficulties preventing the electronic submission of documents through the ICMS System, documents shall be filed in paper at any Board office, by registered or certified mail or statutory overnight delivery addressed to any Board office or by e-mail. Filing documents by any other method will not be accepted, except by express permission from the Board.

If filing by email, the e-mail address for the filing of pleadings, motions, fee contracts, Board forms and other documents for Board consideration and action by the ADR, Legal, Rehabilitation or Appellate Divisions is the following: <u>lcms-filings@sbwc.ga.gov</u>

The e-mail address for the filing of stipulated settlements for consideration of the Settlement Division is the following: <u>Icms-settlement@sbwc.ga.gov</u>

If the time for filing a document is at issue, the preferred method of filing would be filing the paper document at a Board office or by registered or certified mail or statutory overnight delivery. See O.C.G.A. § 34-9-100(e). The Board will not be able to provide stamped copies for the purpose of verifying a filing date on documents filed by e-mail.

All documents filed with the Board shall have a certificate of service attached documenting service on all parties.

This order is effective as of January 21, 2015 and temporarily supersedes the provisions of Board Rules 60(f), 82(c), 102.1(i), 103(b)(10), and 105(g) and any other provisions governing the filing of documents until further order of the Board.

IT IS SO ORDERED, this the 15^{16} day of January, 2015.

